

## Receptions

Receptions may be held in the Fellowship Hall. All facilities should be restored to their proper cleanliness and order when the reception is over. Any dishes or serving trays used shall also be cleaned, dried, and returned to their proper cabinets.

## General Information

No alcoholic beverages are permitted on any of the premises of Bethesda Presbyterian Church.

Smoking is not permitted inside any of Bethesda's facilities.

As there is no electrical lighting in Old Bethesda, nor is artificial lighting permitted, only daylight events may be scheduled. In addition, there are no heating and cooling sources in Old Bethesda; therefore, consideration of the season of the year must be given before scheduling a wedding.

The throwing of rice is not permitted. Birdseed should be substituted.

## Room Capacities

|   |  |
|---|--|
| <ul style="list-style-type: none"> <li><u>Sanctuary</u> <p>Seating downstairs: 270<br/>Balcony seating: 48<br/>Pews: 30 (15 per side)<br/>Aisle length: 40 feet</p> </li> </ul> | <ul style="list-style-type: none"> <li><u>Old Bethesda (estimates)</u> <p>Seating downstairs: 170 congregation,<br/>40 choir<br/>Balcony seating: 150<br/>Pews: 30 congregation, 8 choir,<br/>10 balcony<br/>Side aisles (2): 30 ft long x 40 in wide<br/>(2 aisles)</p> </li> </ul> |
| <ul style="list-style-type: none"> <li><u>Chapel</u> <p>Seating: 50<br/>Pews: 20<br/>Aisle length: 15 feet</p> </li> </ul>  | <ul style="list-style-type: none"> <li><u>Fellowship Hall</u> <p>Seating: 150</p> </li> </ul>  |

**It is expected that members of the wedding party will honor the church as the House of God and will conduct themselves in a manner of respect for this place of worship.**

**We sincerely hope that your wedding day will be a special one and that God will fill your future with many blessings.**

## **Fees and How to Pay**

| <u>Sanctuary</u>  | <u>Members</u>   | <u>Non-Members</u> |
|-------------------|------------------|--------------------|
| Sanctuary Use:    | No Fee           | \$500.00           |
| Minister:         | Voluntary        | \$200.00           |
| Wedding Director: | \$200.00         | \$200.00           |
| Custodian:        | <u>\$75.00</u>   | <u>\$75.00</u>     |
| <b>Total:</b>     | <b>\$275.00+</b> | <b>\$975.00</b>    |
| <br>              |                  |                    |
| <b>Optional</b>   |                  |                    |
| Organist:         | \$200.00         | \$200.00           |
| Sound:            | \$75.00          | \$75.00            |

## Chapel

|               |                 |                 |
|---------------|-----------------|-----------------|
| Facility Use: | No Fee          | \$100.00        |
| Minister:     | Voluntary       | \$200.00        |
| Custodian:    | <u>\$25.00</u>  | <u>\$25.00</u>  |
| <b>Total:</b> | <b>\$25.00+</b> | <b>\$325.00</b> |

## Old Bethesda

|                   |                  |                 |
|-------------------|------------------|-----------------|
| Facility Use:     | No Fee           | \$500.00        |
| Minister:         | Voluntary        | \$200.00        |
| Wedding Director: | \$200.00         | \$200.00        |
| Custodian:        | <u>\$25.00</u>   | <u>\$25.00</u>  |
| <b>Total:</b>     | <b>\$225.00+</b> | <b>\$925.00</b> |

## Fellowship Hall

|               |                |                 |
|---------------|----------------|-----------------|
| Facility Use: | No Fee         | \$250.00        |
| Custodian:    | <u>\$50.00</u> | <u>\$50.00</u>  |
| <b>Total:</b> | <b>\$50.00</b> | <b>\$300.00</b> |

**A \$50.00 non-refundable fee is to be paid at the time the wedding date is fixed on the church calendar. Make check payable to Bethesda Presbyterian Church. The balance is to be paid in full within 30 days of the time that the wedding date is set. Fees are refunded (less \$50.00 initial fee) if plans are canceled.**